



BID BULLETIN NO. 3
For LBP-HOBAC-CW-20170320-01

PROJECT : **Building Construction/Renovation of the following
LANDBANK Offices:**

- 1. Calamba (Misamis Occidental) Extension Office**
- 2. Samal Island Branch**
- 3. Capiz Lending Center Renovation**


IMPLEMENTOR : **Procurement Department**

DATE : **May 25, 2017**

This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- 1) ITB Clauses 5.1 and 28.2 of the Bid Data Sheet (BDS), Section VI (Specifications) and the Checklist of the Bidding Documents (Items 3.d, 8, 9, 10, 11 and 14.a) have been revised. Please see attached revised sections of the Bidding Documents.
- 2) The deadline of submission and the schedule of opening of eligibility/technical and financial documents/proposals for the above project is re-scheduled to **June 8, 2017, 11:00 A.M.** at the Procurement Department, 25th Floor, LANDBANK Plaza Building, 1598 M. H. Del Pilar corner Dr. Quintos Streets, Malate, Manila.


ALWIN I. REYES
Assistant Vice President
Procurement Department and
HOBAC Secretariat

Bid Data Sheet

ITB Clause																	
1.1	<p>The PROCURING ENTITY is LAND BANK OF THE PHILIPPINES.</p> <p>The name of the Contract is:</p> <p style="text-align: center;">Building Construction/Renovation of Various LANDBANK Offices LBP-HOBAC-ITB-CW-20170320-01</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">Offices</th> <th style="text-align: center;">Location</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Calamba (Misamis Occidental) Extension Office</td> <td>Barangay Southwestern Poblacion, Calamba, Misamis Occidental</td> <td style="text-align: right;">P 11,860,000.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Samal Island Branch</td> <td>Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte</td> <td style="text-align: right;">11,420,000.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Capiz Lending Center Renovation</td> <td>2nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz</td> <td style="text-align: right;">2,770,000.00</td> </tr> </tbody> </table>	Lot No.	Offices	Location	Amount	1	Calamba (Misamis Occidental) Extension Office	Barangay Southwestern Poblacion, Calamba, Misamis Occidental	P 11,860,000.00	2	Samal Island Branch	Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte	11,420,000.00	3	Capiz Lending Center Renovation	2 nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz	2,770,000.00
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2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the LANDBANK Corporate Budget for the contract approved by the Board of Directors for 2017 in the amount of Twenty Six Million Fifty Thousand Pesos Only (P26,050,000.00) Project:</p> <p style="text-align: center;">Building Construction/Renovation of Various LANDBANK Offices</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">Offices</th> <th style="text-align: center;">Location</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Calamba (Misamis Occidental) Extension Office</td> <td>Barangay Southwestern Poblacion, Calamba, Misamis Occidental</td> <td style="text-align: right;">P 11,860,000.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Samal Island Branch</td> <td>Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte</td> <td style="text-align: right;">11,420,000.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Capiz Lending Center Renovation</td> <td>2nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz</td> <td style="text-align: right;">2,770,000.00</td> </tr> </tbody> </table>	Lot No.	Offices	Location	Amount	1	Calamba (Misamis Occidental) Extension Office	Barangay Southwestern Poblacion, Calamba, Misamis Occidental	P 11,860,000.00	2	Samal Island Branch	Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte	11,420,000.00	3	Capiz Lending Center Renovation	2 nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz	2,770,000.00
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3.1	No further instructions.																
5.1	Bidder must be a PCAB-licensed/registered contractor – at least Small B, License Category C & D.																

5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project.
5.4(a)	No further instructions.
5.4(b)	<p>The Bidder must have completed, within ten (10) years from the submission of bids, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to building construction/renovation/expansion.</p> <p>Bidders must submit proof of their respective Single Largest Completed Contract. Proof shall be:</p> <ul style="list-style-type: none"> ▪ Copy of contract or purchase order; or ▪ Copy of official receipt/collection receipt or certificate of satisfactory performance from bidder's client.
8.1	As a general rule, subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will hold a pre-bid conference for this Project on _____ at Bidding Room, 25 th Floor, LANDBANK Plaza Building, 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila.
10.1	<p>The Procuring Entity's address is:</p> <p>Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets Malate, Manila</p> <p>Contact Person:</p> <p>Mr. Alwin I. Reyes Assistant Vice President Procurement Department 1598 M.H. Del Pilar cor. Dr. J. Quintos Streets 1004 Malate, Manila Tel. (+632) 522-0000 or 551-2200 local 7370 Fax (+632) 528-8587 Email lbphobac@mail.landbank.com</p>
10.4	No further instructions.
12.1	No further instructions.
12.1(a)(iii)	No further instructions.

12.1(b)(ii.2)

The minimum work experience requirements for key personnel are the following:

Lot 1 - Calamba (Misamis Occidental) Extension Office
Lot 2 - Samal Island Branch

Key Personnel	General Experience	Relevant Experience
Project Engineer (Civil Engineer)	5	5
Electrical Engineer	5	5
Foreman	10	5
Carpenter	5	3
Welder	5	3
Electrician	5	3
Mason	5	3
Finishing Mason	5	3
Timekeeper	2	1
Steel Man	5	3
Painter	5	3
Plumber	5	3

Lot 3 – Capiz Lending Center Renovation

Key Personnel	General Experience	Relevant Experience
Project Engineer	5	5
Electrical Engineer	5	5
Foreman	10	5
Carpenter	5	3
Welder	5	5
Electrician	5	5
Tile Settler	5	3
Painter	5	3
Plumber	5	3
Mason	5	3

12.1(b)(iii.3)

The minimum major equipment requirements are the following:

Lot 1 - Calamba (Misamis Occidental) Extension Office
Lot 2 - Samal Island Branch

Equipment	Capacity	No. of Units
Bagger Mixer	1 Bagger	2
Welding Machine	250 Amp.	2
Oxy-Acetelyne Cutter	Heavy Duty	2
Steel Bar Cutter	Heavy Duty	2
Concrete Vibrator	400 Watt	2
Soil Compactor	850 sqm./hr	2

	<p>Lot 3 – Capiz Lending Center Renovation</p> <table border="1"> <thead> <tr> <th>Equipment</th> <th>Capacity</th> <th>No. of Units</th> </tr> </thead> <tbody> <tr> <td>Concrete Mixer</td> <td>1 Bagger</td> <td>1</td> </tr> <tr> <td>Welding Machine</td> <td>250 Amp.</td> <td>2</td> </tr> <tr> <td>Oxy-Acetelyne Cutter</td> <td>Heavy Duty</td> <td>2</td> </tr> <tr> <td>Tile Cutter/Edger</td> <td>Heavy Duty</td> <td>2</td> </tr> <tr> <td>Electric Drill</td> <td>400 Watt</td> <td>2</td> </tr> </tbody> </table>	Equipment	Capacity	No. of Units	Concrete Mixer	1 Bagger	1	Welding Machine	250 Amp.	2	Oxy-Acetelyne Cutter	Heavy Duty	2	Tile Cutter/Edger	Heavy Duty	2	Electric Drill	400 Watt	2
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13.1	No additional Requirements.																		
13.1(b)	<p>This shall include all of the following documents:</p> <ol style="list-style-type: none"> 1) Bid prices in the Bill of Quantities; 2) Breakdown of cost using the prescribe forms (Annexes B-1 to B-14); and 3) Cash flow by quarter or payment schedule. 																		
13.2	<p>The Approved Budget for the Contract (ABC) is:</p> <p>Twenty Six Million Fifty Thousand Pesos Only (P26,050,000.00), broken down as follows:</p> <table border="1"> <thead> <tr> <th>Lot No.</th> <th>Offices</th> <th>Location</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Calamba (Misamis Occidental) Extension Office</td> <td>Barangay Southwestern Poblacion, Calamba, Misamis Occidental</td> <td>P 11,860,000.00</td> </tr> <tr> <td>2</td> <td>Samal Island Branch</td> <td>Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte</td> <td>11,420,000.00</td> </tr> <tr> <td>3</td> <td>Capiz Lending Center Renovation</td> <td>2nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz</td> <td>2,770,000.00</td> </tr> </tbody> </table> <p>Any bid with a financial component exceeding this amount shall not be accepted.</p>	Lot No.	Offices	Location	Amount	1	Calamba (Misamis Occidental) Extension Office	Barangay Southwestern Poblacion, Calamba, Misamis Occidental	P 11,860,000.00	2	Samal Island Branch	Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte	11,420,000.00	3	Capiz Lending Center Renovation	2 nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz	2,770,000.00		
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14.2	No further instructions.																		
15.4	No further instructions.																		
16.1	The bid prices shall be quoted in Philippines Pesos.																		
16.3	No further instructions.																		
17.1	Bids will be valid until 120 calendar days from date of opening of bids.																		

18.1

The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:

Form of Bid Security	Minimum Amount of Bid Security
(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank	
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Lot 1 – P 237,200.00 Lot 2 – 228,400.00 Lot 3 – 55,400.00
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security; and/or	Lot 1 – P 593,000.00 Lot 2 – 571,000.00 Lot 3 – 138,500.00
(d) Bid Securing Declaration	No Percentage required

1. If bid security is in the form of cash, a bidder is required to secure a Payment Acceptance Order (PAO) from LANDBANK Procurement Department. The PAO shall then be presented to any of the Tellers at the Cash Department (Ground Floor, LANDBANK Plaza Building) together with the corresponding cash. The Cash Department Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security. The original and/or certified true copy of the Official Receipt shall be enclosed in Bid Envelope No. 1 (Eligibility and Technical Proposal/Documents). The original official receipt shall be returned by the BAC Secretariat to the bidder immediately after the opening of bids.
2. If bid security is in the form of cashier's/manager's check, the check should be payable to LAND BANK OF THE PHILIPPINES.
3. If in the form of bank draft/guarantee, the bidder may use the standard format of the issuing Bank, provided the ITB No. and Name of the Project are indicated.
4. If in the form of surety bond, it should be issued by a surety or insurance company duly accredited by the Insurance Commission (IC) and has not been issued a cease and desist order by the IC or is currently not included in the list of blacklisted firms.

The surety bond may be secured through LANDBANK Insurance Brokerage, Inc. (LIBI) with the following contact details:

- (a) LIBI-Forex
14th Floor, LANDBANK Plaza Building

	<p>Telephone 710-7114 (Every Tuesday and Thursday)</p> <p>(b) 12th Floor, SSHG Law Center Bldg. 105 Paseo de Roxas, Legaspi Village Makati City Telephones 812-4911 and 867-1064</p> <p>Surety bonds with the following or similar conditions/phrases shall not be accepted:</p> <p>(a) "In case of default by the Principal, this bond shall only answer for the difference in the bid price of the winning bidder and that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>5. If in the form of Bid Securing Declaration, the attached form (Form No. 8) must be used.</p>
18.2	<p>The bid security shall be valid until 120 calendar days from date of opening of bids.</p>
20.3	<p>Each Bidder shall submit one (1) original copy and one (1) photocopy of the Technical Component (First Envelope) and Financial Component (Second Envelope) of its bid.</p>
21	<p>The address for submission of bids is:</p> <p>Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p> <p>The deadline for submission of bids is 11:00 A.M.</p>
24.1	<p>The place of bid opening is:</p> <p>25th Floor Bidding Room Procurement Department Land Bank of the Philippines LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p>

	The date and time of bid opening is 11:00 A.M., _____.																
24.2	No further instructions.																
27.3	<p>All infrastructure projects are packaged in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p> <table border="1"> <thead> <tr> <th>Lot No.</th> <th>Offices</th> <th>Location</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Calamba (Misamis Occidental) Extension Office</td> <td>Barangay Southwestern Poblacion, Calamba, Misamis Occidental</td> <td>P 11,860,000.00</td> </tr> <tr> <td>2</td> <td>Samal Island Branch</td> <td>Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte</td> <td>11,420,000.00</td> </tr> <tr> <td>3</td> <td>Capiz Lending Center Renovation</td> <td>2nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz</td> <td>2,770,000.00</td> </tr> </tbody> </table>	Lot No.	Offices	Location	Amount	1	Calamba (Misamis Occidental) Extension Office	Barangay Southwestern Poblacion, Calamba, Misamis Occidental	P 11,860,000.00	2	Samal Island Branch	Lot 15 Block 31, Barangay Villarica Babak District, Island Garden City of Samal, Davao del Norte	11,420,000.00	3	Capiz Lending Center Renovation	2 nd Floor Acebedo Building, P. Gomez Street, Roxas City, Capiz	2,770,000.00
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27.4	No further instructions.																
28.2	<ul style="list-style-type: none"> • Certified true copy of ITR for 2015 filed through the Electronic Filing and Payment Systems (EFPS) • Certified true copy of VAT or Percentage Tax (PT) Returns for the 4th Quarter of 2016 and 1st Quarter of 2017 filed through the EFPS 																
31.4(F)	No further instructions.																

Section VI. Specifications

Description	Work Completion (calendar days after receipt of approved Building Permit or Notice to Proceed, whichever comes later)												
<p>Building Construction/Renovation of Various LANDBANK Offices, broken down as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Lot No.</th> <th style="text-align: left;">Offices</th> <th style="text-align: right;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Calamba (Misamis Occidental) Extension Office</td> <td style="text-align: right;">180</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Samal Island Branch</td> <td style="text-align: right;">180</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Capiz Lending Center Renovation</td> <td style="text-align: right;">75</td> </tr> </tbody> </table> <p>Item description, scope of works and other requirements per attached B-1 to B-14.</p> <p>Bidders are required to present itemized costing using Annexes B-1 to B-14.</p> <ul style="list-style-type: none"> • List of completed project/s with LANDBANK and/or LBP Resources and Development Corporation (LBRDC), if any; • Certificate of Satisfactory Performance for completed project/s with LANDBANK and/or LBRDC, whichever is applicable; • Certificate of Appearance signed by specified LANDBANK Contact Person or authorized representative for each location/site: <p>1) Samal Island Branch</p> <p style="padding-left: 40px;">Location: Brgy. Villarica Babak District, Island City Mall of Samal, Davao del Norte</p> <p style="padding-left: 40px;">Contact Person: FVP Camilo C. Leyba Group Head, East Mindanao Branches Group (EMBG)</p>	Lot No.	Offices		1	Calamba (Misamis Occidental) Extension Office	180	2	Samal Island Branch	180	3	Capiz Lending Center Renovation	75	
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2	Samal Island Branch	180											
3	Capiz Lending Center Renovation	75											

<p>Address: 2nd Floor, RDL Building, F. Torres St., Davao City</p> <p>Contact Nos.: (082) 221-7326; 222-1375</p> <p>2) Calamba Extension Office</p> <p>Location: Brgy. Southwestern Poblacion, Calamba, Misamis Occidental</p> <p>Contact Person: Dionisio Caingoy Head, LANDBANK Oroquieta Branch</p> <p>Address: Dajao Building, Rizal St., Poblacion I, Oroquieta City, Misamis Occidental</p> <p>Contact Nos.: (077) 742-6298; 742-5648</p> <p>3) Capiz Lending Center</p> <p>Location: Acevedo Building, P. Gomez St., Roxas City</p> <p>Contact Person: Leo Francis Deslate Head, LANDBANK Capiz LC</p> <p>Address: 2nd Floor, Acevedo Building, P. Gomez St., Roxas City, Capiz</p> <p>Contact Nos.: (036) 621-0012; 621-2066</p>	
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Conforme:

Name of Bidder

**Signature over Printed Name of
Authorized Representative**

Position

Checklist of Bidding Documents for Procurement of Infrastructure Projects

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

The Technical Component (First Envelope) shall contain the following:

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form No. 7).
2. Duly notarized Omnibus Sworn Statement (sample Form No. 6)
3. Eligibility requirement
 - **Legal Documents**
 - 3.a PhilGEPS Certificate of Registration – Platinum Membership
 - **Technical / Financial Documents**
 - 3.b Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form – Form No. 3). This form may no longer be submitted if bidder has no ongoing contract.
 - 3.c Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract / purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB (sample form – Form No. 4)
 - include all information required in the PBDs prescribed by the GPPB;
 - be supported by the notices of award and/or notices to proceed issued by the owner

- the statement shall be supported by the Owner's Certificate of Final Acceptance or the Certificate of Completion and, whenever applicable, the Contractors Performance Evaluation Summary (CPES) Final Rating sheets, which must be satisfactory.

3.d Valid Philippine Contractor's Accreditation Board (PCAB) license and Government Registration.

3.e The prospective bidder's computation for its Net Financial Contracting Capacity (sample form No. 5)

3.f Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.

4. Bid security in the prescribed form, amount and validity period;
5. Organizational chart for the contract to be bid;
6. List of contractor's personnel with their complete qualification and experience data;
7. List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project;
8. **List of completed project/s with LANDBANK and/or LBP Resources and Development Corporation (LBRDC), if any;**
9. **Certificate of Satisfactory Performance for completed project/s with LANDBANK and/or LBRDC, whichever is applicable;**
10. **Certificate of Appearance signed by specified LANDBANK Contact Person or authorized representative for each location/ site;**
11. **Revised Section VI – Specifications with conformity of bidder;**
12. Section VII – Drawings with conformity of bidder;
13. Section VIII – Bill of Quantities with conformity of bidder

14. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):

14.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the 4th Quarter of 2016 and 1st Quarter of 2017; and

14.b Income Tax Return for 2015

The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form – Form No. 1)
2. Breakdown of cost using Annexes B-1 to B-14.